

Domestic Residential Ventilation Design - Handover information to Client Requirements Regulation 39 - New Dwellings, Material Change of Use to a dwelling and Part F category B or C necessary upgrades.

Guidance and the signed declaration handover requirements for Domestic premises (*including dwelling thermal improvement works that result in Category B or C ventilation updating requirements as detailed in Table 3.1 and Diagram 3.1 of the Approved Document F Volume 1 2021 edition*).

1. Information about the ventilation system

Information relating to the design and installation of the ventilation system assists the Building Owner in operating and maintaining the system effectively .

2. Requirement F1(2) and Regulations 39, 42 and 44

Approved Document F Volume 1 provides guidance on the kind of information that should be provided and in the format that it should be presented.

3. The Responsible Person for the information handover to the building owner

The person carrying out the ventilation installation works.

Why is this information necessary?

So that the ventilation system can be conveniently operated and maintained by the owner in such a manner as to provide adequate ongoing and effective means of ventilation.

4 Additional ventilation requirements where there are new created dwellings.

The extent of additional measures will depend on the type and extent of the building work.

NOTE: There are additional requirements where there is **the** creation of a **new dwelling** with obligations to provide mechanical ventilation **air flow rate testing** in Regulation 42. In addition, there are commissioning measures and procedures to adhere to in Regulation 44 where testing and adjustment is possible.

Commissioning sheets and completion checklist requirements and templates are provided in Appendix C of Approved Document F Volume 1 along with the time period limitations for the provision of this information.

The Building Regulations 2010 (as amended)

Regulation 39 and Approved Document F Volume 1

I confirm that the full and suitable details of the ventilation system design, commissioning, operating and maintenance instructions have been given to the Building Owner no later than 5 days after the completion of the project.

Name <i>(please print)</i>	
Signed	
Date	
Project Address	
Project Reference	

If you require any further guidance, please contact your Registered Building Inspector.