



London Building Control Conflicts of Interest Policy



LONDON
BUILDING CONTROL

A BUREAU VERITAS COMPANY

CONFLICTS OF INTEREST POLICY

The relationship of the London Building Control Ltd and its employees is based on mutual trust. In general, therefore, an employee should refrain from allowing their personal and/or financial activities from coming into opposition with the interests and integrity of the company and thus placing it at a disadvantage.

Where this does happen it is known as a conflict of interest. Conflicts of interest between an organisation and its employees can arise in many circumstances and it is not possible to provide a single definition. If, however, an employee is aware of a conflict of interest, they, as a matter of urgency, should raise the issue with their immediate manager so that corrective action may be taken before actual damage is done.

The responsibility for resolving any conflict of interest lies with the immediate manager – although it may later involve senior management.

The company will attempt to resolve any conflicts of interest as fairly and as reasonably as possible. If no resolution can be found, the final action to be taken will rest with senior management. If a conflict of interest is deliberately concealed by an employee or if no solution to one can be found, the company may invoke disciplinary action that could lead to the employee's dismissal.

Please also refer to London Building Control Ltd Regulation 3 Policy which highlights the legalities in relation to safeguarding impartiality, setting out in statute that 'Registered Building Control Approvers and Registered Building Inspectors shall have no professional or financial interest in the work they supervise unless it is minor work.'

Where a Bureau Veritas group company is appointed to provide design, consultancy, fire engineering or other professional services on a project and another Bureau Veritas group company is appointed to undertake a regulatory, assurance, inspection, certification, verification or building control function in relation to the same project, this shall not automatically constitute a conflict of interest. However, the arrangement must be assessed and documented to ensure that independence, objectivity and professional judgement can be maintained.

The assessment should consider:

- whether the relevant services are being provided by separate legal entities;
- whether separate personnel, management and decision-makers are assigned to the respective appointments;
- whether any individual involved in preparing, designing or advising on the subject matter will have any role in reviewing, approving or certifying that same work;
- whether appropriate information barriers and governance arrangements are in place; and
- whether there is any actual, potential or perceived conflict that could undermine regulatory compliance, professional obligations or stakeholder confidence.

No individual involved in the preparation of a fire engineering strategy, design or consultancy deliverable may participate in the Building Control assessment, review, approval or decision-making process relating to that deliverable.



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